

10-Minute Drills

This is an exercise.

You a Supervisor in the Housekeeping Department of your facility.

You have just been informed of a planned power outage. Some large valves in the water main have to be replaced. This will take place 48 hours from now.

Your facility will be without power for 6-9 hours.

- 1) With whom in your department do you need to discuss your plans?
- 2) If you are unable to provide all of the services you normally do, how would you prioritize?
- 3) What services could you postpone for 6-9 hours?
- 4) Are there any extra supplies you might need?
- 5) What are your greatest concerns?

Name: _____

Department: _____

Time of response: _____

Response:

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You are the Nurse Manager in your assisted living or skilled nursing facility.

It is early morning in mid-July. Temperatures outside are already in the mid-80s. You notice that the air in your facility is becoming uncomfortably warm. Then someone from maintenance tells you the air conditioning is out. Eventually, you learn that the part cannot be replaced for at least 12 hours. Back-up generators cannot provide air conditioning.

- 1) What are your greatest concerns?
- 2) Who will you talk to about those concerns?
- 3) What extra supplies might you need?

Name: _____

Department: _____

Time of response: _____

Response:

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You are the Supervisor in Culinary Services

It is late January. You have been watching the weather and have been aware that some severe storms are in the area. It appears that you could be in for a lot of ice, snow, and wind. There is potential that the roads will be closed and some staff may be unable to come in ... and those already in the facility may be unable to return home. Your facility is at 80% capacity.

- 1) What type(s) of nutritional needs are you concerned about?
- 2) Who do you call for advice or assistance?
- 3) Would you be able to feed those who are in the facility right now, if no additional food could be delivered for 2-4 days?

Name: _____

Department: _____

Time of response: _____

Response:

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You are part of your facility's administration.

It is January. There is a lot of 'flu' around with rumors beginning to spread that you are headed into a pandemic situation.

- 1) Have you had your flu shot?
- 2) Do you have children, pets, or other responsibilities that would keep you from coming to work in this situation?
- 3) What are your greatest concerns?
- 4) What policies would go into effect now at your facility?

Name: _____

Department: _____

Time of response: _____

Response:
